	•					
- 1	,	O	C	t	O	۳
	•	u		ı	·	,

Name of the Society

Subject/Designation / Cadre Name \_\_\_\_\_

School/ College name

University Affiliation Number: PU/PN/C/359/2009

Category No.		Ivallie of the	Actual caste and Category of the caste	recruitment year	Date of Appointment
1	2	3	4	5	U

## Cadre wise post summary dt. As on 31.3.2018

Designation: Principal, Sanctioned Posts: 1

Type of Recruitment: Direct Service Entry

		I ypc o	I ICCCI GI							
	CC	ST	VJ	NT	NT	NT .	OBC	SBC	Open	Total
Details	SC	31	A_	В	C	D	19%	2%	48%	100%
Essential	13%	7%	3%	2.5%	3.5%	2%	19%	270	4070	1
reservation on				h						
sanctioned posts			0	0	0	0	0	0	1	1
Required posts	0	0	0		0	0	0	0	0	0
Working Posts—	0	0	0	0	0	0	n	0	1	1
Vacant posts	0	0	0	0 -	0		<u> </u>	,		

#### Certificate

#### A certificate is given that

It is hereby noted that the employee mentioned in the above table is actively engaged in the assigned duties as per the roster and has reported to work at the designated location.

The inclusion of names in the register of employees in this category has been done based on seniority of service, which I have personally verified. After ensuring the accuracy of the information, I have signed for its authenticity.

The appointments/orders of the employees listed in the register have been personally verified by me, along with their original appointment orders/individual authorization letters. The original appointment orders/individual authorization letters have been preserved in the office records. The office will be responsible for any discrepancies found.

B. P. COLLEGE OF THE STATE OF T

I have personally verified the caste certificates and caste validity certificates of the employees listed in the register of nominations for reserved categories, and they are found to be correct. The caste certificates and caste validity certificates have been preserved in the office records. The office will be responsible for any discrepancies found.

We affirm that all the information provided in the register of nominations is accurate and

true. The office will be responsible for any misinformation or errors found.

Approval has been obtained from the competent authority for all positions in the current

After conducting an inspection of the classroom, if any irregularities are found, they will category. be reported and addressed within the specified time frame as per the government decision dated 05.09.2014. Action will be taken accordingly.

The office chief/society cheif, as well as the appointment officer, have acknowledged receipt of all appointment letters, caste validity certificates, and other necessary information. The relevant office list and roster have been scrutinized, and the responsibility for the accuracy of the information regarding employees and their validity lies with the office chief and the appointment officer. This matter is known and all the information provided has been confirmed to be accurate.

S/d

Dated 31.03.2018

**PRESIDENT** Subhadra Education Society M. H.B. Yerwada Pune - 411006

Translated by

Mrs. Trupti Dabholkar

Assistant professor, SNBP College, Yerwada Pune 41006

Attested by

2

Roster (Register)

Total Sanctioned Posts -

Granted -

Non- Granted -

Group-

Type of Recruitment -

Date of Promotion	Date of Birth	Date of Retirement	Has caste validity been checked?	Check number and date if caste valid		Remark
7	8	9.	10	11	12	13

Cadre Wise Point Category Summary Dated: 31.3.2018

Designation: Principal Sanctioned Posts: 1
Type of Recruitment: Direct Service Entry

Sr. No.	Category name	Number of Posts used and number of working posts used (should be rounded up)	Total working Posts Employed
37	SC		and the state of t
38	ST		Maria Maria Cara
39	VJ A		
40	NT B		A Committee of the second
41	NT C	The state of the s	
42	NT D	The state of the s	San Maria Land
43	OBC		
44	SBC		
45	Open	CONT.	The state of the s
W- 1 /1	Total	Alice and the second	

Dated 31.03.2018

S/d
PRESIDENT
Subhadra Education Society
M. H.B. Yerwada Pune - 411006

Translated by

Mrs. Trupti Dabholkar

Assistant professor, SNBP College, Yerwada Pune 41006

Attested by



Roster

Post Name - Principal SNBP College Yerwada Recruitment Quantities - Direct Service 100%

Total Sanctioned Posts-1
Percentage wise Available Posts-1

Out of total sanctioned post Reservation of 1 post in direct service quota as follows Summary as on 31/5/2018.

						2.755	CDC	ODG		Total
7	SC	ST	VJ	NT	NT	NT	SBC	OBC	Open	Total
Details	SC		A	В	C	D				
	120/	7%	3%	2.5%	3.5%	2%	2%	19%	48%	100%
	13%	170	0 .	0	0	0	0	0	0	1
Required posts	0	0	0	0	0	0	0	0	0	0
Working Posts	0	0	0	0	0	0	0	0	0	1
Vacant nosts	1 0	U	U	U	U					

Based on the information submitted by the organization at the time of roster inspection and related documents, the point list has been verified as per the received summary of the direct service cadre. Reservation is not applicable to single post. Full of (OPEN TO ALL)

S/d

M.N. Nandanwar – Senior Asst

S/d

(S.S. Chinchwade) Sr. Clerk

S/d

(Sneha Kisave Devkate)
Assistant Commissioner (Backward Class Cell)
Divisional Commissioner Office
Pune Division Pune

Translated by

Mrs. Trupti Dabholkar

Assistant professor, SNBP College, Yerwada Pune 41006

Attested by

Principal
S. N. B. P. COLLEGE
Maharashtra Housing Board

Yerwada, Pune - 411 006

Roster

Name of the Society

Subject/Designation / Cadre Name \_\_\_\_\_

School/ College name

University Affiliation Number: PU/PN/C/359/2009

Category No.	Category nomenclature	Name of the Employee	Actual caste and Category of the caste	recruitment year	Date of Appointment
	2	3	4	5	6

### Cadre wise post summary dt. As on 31.3.2018

Designation: Librarian, Sanctioned Posts: 1

Type of Recruitment: Direct Service Entry

Details	SC	ST	VJ	NT	NT	NT	OBC	SBC	Open	Total
			A	B .	C	D				
Essential	13%	7%	3%	2.5%	3.5%	2%	19%	2%	48%	100%
reservation on sanctioned posts										
Required posts	0 .	0	0	0	0	- 0	0	0	1	1
Working Posts	0	0	0	0	0 -	0	0	0	0	0
Vacant posts	0	0	0	0	0	0	0	0	1	1

#### Certificate

#### A certificate is given that

- 41. The work performed by the employees as mentioned in the above registers has been verified by me personally, and it is found to be correct.
- 42. The entries of the employees in the attendance register have been taken as per seniority of service. After personally verifying the entries, and ensuring their accuracy, I have signed for authenticity.
- 43. The appointments/orders of the employees listed in the attendance register have been personally verified by me and found to be correct. The original copies of the appointment

P.COZYMADA GO MI YERWADA MI \*\* PUNE \*\*

- orders/individual authorization letters have been preserved in the office. Any discrepancies found will be the responsibility of this office.
- 44. The easte certificates and easte validity certificates of the employees listed in the attendance register have been personally verified by me and found to be correct. The original caste certificates and easte validity certificates have been preserved in the office. Any discrepancies found will be the responsibility of this office.
- 45. All the information provided in the attendance register verification is accurate and true. If any incorrect or false information is found, this office will be held accountable.
- 46. Approval from the competent authority has been obtained for all the positions in the current category.
- 47. If irregularities are found after conducting the inspection, they will be disclosed and necessary action will be taken within the stipulated period as per the government decision dated 05/09/2014. Action will be taken accordingly.
- 48. The appointment orders of all the employees in the office, caste validity certificates, and other necessary information have been accurately maintained. A memorandum signed by the office head/institution head along with the list of relevant offices and institutions has been submitted for verification. The office head and appointment authority will be responsible for the accuracy of the information provided. This memorandum is known, and all the information provided has been ensured to be accurate.

S/d

Dated 31.03.2018

PRESIDENT
Subhadra Education Society
M. H.B. Yerwada Pune - 411006

Translated by

Mrs. Trupti Dabholkar

Assistant professor, SNBP College, Yerwada Pune 41006

Attested by

PUNE \*
PUNE \*

Roster (Register)

Total Sanctioned Posts -

Granted -

Non- Granted -

Group-

Type of Recruitment -

Date of Promotion	Date of Birth	Date of Retirement	Has caste validity been checked?	Check number and date if caste valid		Remark	
			10	11	12	13	
7	8	9	10	1 1	1 21 2 2010		

Cadre Wise Point Category Summary Dated: 31.3.2018

Designation: Librarian Sanctioned Posts: 1 Type of Recruitment: Direct Service Entry

Sr. No.	Category name	Number of Posts used and number of working posts used (should be rounded up)	Total working Posts Employed
46	SC		A STATE OF THE STA
47	ST	1 (A) (A) (A)	
48	VJ A		
49	NT B		
50	NT C		
51	NT D		
52	OBC		
53	SBC	-T	
54	Open	1 - A - 1 - 1 - 1 - 1 - 1 - 1 - 1 - 1 -	V
	Total	· mellywanter (15°	

Dated 31.03.2018

S/d **PRESIDENT** 

Subhadra Education Society

M. H.B. Yerwada Pune - 411006

Translated by

Mrs. Trupti Dabholkar

Assistant professor, SNBP College, Yerwada Pune 41006

Attested by



Post Name - Librarian
Recruitment Quantities - Direct Service 100%
Out of total sanctioned post reservation of 1 post in
Direct service quota as follows Summary as on 31/5/2018.

Total Sanctioned Posts-1 Percentage wise Available Posts-1

D										
	Laa	ST	VJ	NT	NT	NT	SBC	OBC	Open	Total
Details	SC	21	٨	В	C	D	3	1.		1000
			20/	2.5%	3.5%	2%	2%	19%	48%	100%
	13%	7%	3%	2.570	0	0	0	0	0	1
Required posts	0	0	0	0	0	0	0	0	0	0
Working Posts	0	0	0	0	0	0	0	0	0	1
Vacant posts	0	0	0	U	10	0	11			

Based on the information submitted by the organization at the time of roster inspection and related documents, the point list has been verified as per the received summary of the direct service cadre. Reservation is not applicable to single post. Full of (OPEN TO ALL)

S/d M.N. Nandanwar – Senior Asst

S/d

(S.S. Chinchwade)

Sr. Clerk

S/d

(Sneha Kisave Devkate) Assistant Commissioner (Backward Class Cell)

Translated by

Mrs. Trupti Dabholkar

Assistant professor, SNBP College, Yerwada Pune 41006

Attested by

PUNE \*

R	0	st	e
R	O	st	

Name of the Society

Subject/Designation / Cadre Name \_\_\_\_\_

School/ College name

University Affiliation Number: PU/PN/C/359/2009

Category No.	Category nomenclature	Name of the Employee	Actual caste and Category of the caste	recruitment year	Date of Appointment
1	2	3	4	5	6

## Cadre wise post summary dt. As on 31.3.2018

Designation: Director of Physical Education, Sanctioned Posts: 1

Type of Recruitment: Direct Service Entry

D . "	CC	ST	VJ	NT	NT	NT	OBC	SBC	Open	Total
Details	SC	31	A	B	C	· D		1	1	
	100/	70/		2.5%	3.5%	2%	19%	2%	48%	100%
Essential	13%	7%	3%	2.5%	3.570	270	1770	270	1070	
reservation on		ļ					1			
sanctioned posts		25								
Required posts	0	0	0	0	0	0	0	0	1	1
Working Posts	. 0	0	0	0	0	0	0	0	0	0
Vacant posts	0	0	0	0	0	0	0	0	1	1

#### Certificate

#### A certificate is given that

- 17. The work performed by the employees as mentioned in the above registers has been verified by me personally, and it is found to be correct.
- 18. The entries of the employees in the register of names have been taken according to seniority of service. After personally verifying them, and ensuring their correctness, I have signed for the truthfulness.
- 19. The orders/appointment/individual authorization letters of the employees listed in the register of names have been personally verified by me and found to be correct. The original copies of the current appointment orders/individual authorization letters have been kept in the office department. If any discrepancies are found, this office will be held responsible.

OLLEGIE \* BANGER STANDER STAND

Principal
S. N. B. P. COLLEGE
Maharashtra Housing Board

- 20. The caste certificates and caste validity certificates of the employees listed in the register of names have been personally verified by me and found to be correct. The current caste certificates and caste validity certificates have been kept in the office department. If any discrepancies are found, this office will be held responsible.
- 21. We have provided all the information in this scrutiny with accuracy and truthfulness. If any incorrect or false information is found, this office will be held responsible.
- 22. Approval has been obtained from the competent authorities for all the posts in the current category.
- 23. After conducting the inspection of the class, if any irregularities are found, they will be disclosed and reported within the prescribed period. According to the government decision dated 05.09.2014, action will be taken accordingly.
- 24. Appointment letters of all employees, caste validity certificates, and other necessary information should be submitted to the respective office along with the acknowledgement of the office head/organization head as well as the appointment authority, and the list and roster will be scrutinized. The office head and appointment authority will be responsible for the accuracy and validity of the information provided. This matter is known, and assurance has been given that all the information provided is accurate.

Dated 31.03.2018

S/d PRESIDENT

-Subhadra-Education Society-

M. H.B. Yerwada Pune - 411006

Translated by

Mrs. Trupti Dabholkar

Assistant professor, SNBP College, Yerwada Pune 41006

Attested by

S. YERWADA TO SOLVE & P. CO. T

Roster (Register)

Total Sanctioned Posts -

Granted -

Non- Granted -

Group-

Type of Recruitment -

Г	eate of romotion	Date of Birth	Date of Retirement	Has caste validity been checked?	Check number and date if caste valid	Name of Committee issuing Caste Validity Certificate	Remark
L	7	8	9	10	11	12	13

Cadre Wise Point Category Summary Dated: 31.3.2018

Designation: Director of Physical Education - Sanctioned Posts: 1

Type of Recruitment: Direct Service Entry

Sr. No.	Category name	working posts	sts used and number of used (should be rounded	Total working Posts Employed		
	j.	up)	10 feet 10 1 1 1 1 1 1 1 1 1 1 1 1 1 1 1 1 1 1			
55	SC		The state of the s	. 100		
56	ST			(4		
57	VJ A	e i se cel				
58	NT B			1 1 1 1 1 1 1 1 1 1 1 1 1 1 1 1 1 1 1		
59	NT C	~ 4 .*	Yes .	alleri, con hi		
60	NT D	-	region of the Administration	g g and the same		
61	OBC					
62	SBC	- g 34				
63	Open					
	Total					

S/d

Dated 31.03.2018

PRESIDENT

Subhadra Education Society

M. H.B. Yerwada Pune - 411006

Translated by

ıvırs. Trupti Dabholkar

Attested by

Assistant professor, SNBP College, Yerwada Pune 41006



Roster

Post Name - Director of Physical Education Recruitment Quantities - Direct Service 100% Out of total sanctioned post Reservation of 1 post in direct service quota as follows Summary as on 31/5/2018. Total Sanctioned Posts-1
Percentage wise Available Posts-1

				NT	NT	NT	SBC	OBC	Open	Total
Details	SC	ST	VJ	D	C	D				
			A	2.50/	3.5%	2%	2%	19%	48%	100%
	13%	7%	3%	2.5%	3.370	0	0	0	0	1
Required posts	0	0	0	0	0	0	0	0	0	0
Working Posts	0	0	0	0	0	0	0	0	0	1
Vacant posts	0	0	0	0						

Based on the information submitted by the organization at the time of roster inspection and related documents, the point list has been verified as per the received summary of the direct service cadre. Reservation is not applicable to single post. Full of (OPEN TO ALL)

S/d

M.N. Nandanwar – Senior Asst

S/d

(S.S. Chinchwade) Sr. Clerk

S/d

(Sneha Kisave Devkate)
Assistant Commissioner (Backward Class Cell)
Divisional Commissioner Office
Pune Division Pune

Translated by

Mrs. Trupti Dabholkar

Assistant professor, SNBP College, Yerwada Pune 41006

Attested by

Roster

caho Society	Subject/Designation / Cadre Name
Name of the Society	

School/ College name

University Affiliation Number: PU/PN/C/359/2009

	Category	Name of the	Actual caste	recruitment vear	Date of Appointment
Category No.	nomenclature	Employee	and Category of the caste	year	6
1	2	3	4	3	11

# Cadre wise post summary dt. As on 31.3.2018

Designation: Assistant Professor, Subject: BBA (CA) Sanctioned Posts: 2

Type of Recruitment: Direct Service Entry

Details	SC	ST	VJ	NT	NT	NT	OBC	SBC	Open	Total
Essential	13%	7%	3%	B 2.5%	3.5%	2%	19%	2%	48%	100%
reservation on sanctioned posts								0	1	2
Required posts	1	0	0	0	0	0	0	-0	0	0
Working Posts Vacant posts	1	0	0	0	0	0	0	0	1	2

#### **Certificate**

### A certificate is given that

- 57. The work performed by the employees as mentioned in the above registers has been verified by me personally, and it is found to be correct.
- 58. The entries of the employees in the register of names have been taken according to seniority of service. After personally verifying them, and ensuring their correctness, I have signed for the truthfulness.
- 59. The orders/appointment/individual authorization letters of the employees listed in the register of names have been personally verified by me and found to be correct. The original copies of the current appointment orders/individual authorization letters have been kept in the office department. If any discrepancies are found, this office will be held responsible.

COLUMBIAN A STANDARY STANDARY

- 60. The caste certificates and caste validity certificates of the employees listed in the register of names have been personally verified by me and found to be correct. The current caste certificates and caste validity certificates have been kept in the office department. If any discrepancies are found, this office will be held responsible.
  - 61. We have provided all the information in this scrutiny with accuracy and truthfulness. If any incorrect or false information is found, this office will be held responsible.
  - 62. Approval has been obtained from the competent authorities for all the posts in the current category.
  - 63. After conducting the inspection of the class, if any irregularities are found, they will be disclosed and reported within the prescribed period. According to the government decision dated 05.09.2014, action will be taken accordingly.
  - 64. Appointment letters of all employees, caste validity certificates, and other necessary information should be submitted to the respective office along with the acknowledgement of the office head/organization head as well as the appointment authority, and the list and roster will be scrutinized. The office head and appointment authority will be responsible for the accuracy and validity of the information provided. This matter is known, and assurance has been given that all the information provided is accurate.

S/d

Dated 31.03.2018

PRESIDENT
Subhadra Education Society
M. H. B. Yerwada Pune – 411006

Translated by

Mrs. Trupti Dabholkar

Assistant professor, SNBP College, Yerwada Pune 41006

Attested by

Roster (Register)

Total Sanctioned Posts – Granted -

Non- Granted -

Group-

Type of Recr Date of Promotion	Date of Birth	Date of Retirement		HUILLOUX STATE	Name of Committee issuing Caste Validity Certificate	Remark
7	8	9	10	11	12	13

Cadre Wise Point Category Summary Dated: 31.3.2018

Designation: Assistant Professor, Subject: BBA (CA) Sanctioned Posts: 2

Type of Recruitment: Direct Service Entry

		Number of Posts used and number of	Total working
Sr. No.	Category name	Posts Employed	
64	SC	(1) A second sec	la de la constante de la const
65	ST		W. T. M. C. C.
-66	VJ A	- y h	A CONTRACTOR OF THE PARTY OF TH
67	NT B		
68	NT C	all media and an artist and a second and	10° 200
69	NT D	The first of the second of the	1 3 1 1 1 2 2 2 2 2 2 2 2 2 2 2 2 2 2 2
70	OBC	**	Lean Markey
71	SBC	and the Cart of the state of the Manager of the South and the	2 1/2 1/2 1/4 1/4 1/4 1/4 1/4 1/4 1/4 1/4 1/4 1/4
72	Open	and the second of the second of the second of the second of	the play out of the
	Total	190 100 100 100 100 100 100 100 100 100	Tun 4.0 - Ade V * Ade V

Dated 31.03.2018

S/d PRESIDENT Subhadra Education Society M. H.B. Yerwada Pune - 411006

Translated by

Mrs. Trupti Dabholkar

Assistant professor, SNBP College, Yerwada Pune 41006

Attested by

#### Roster

Post Name - Assistant Professor BBA (CA)
Recruitment Quantities - Direct Service 100%
of total sanctioned post Reservation of 2 post in
Direct service quota as follows Summary as on 31/5/2018.

Total Sanctioned Posts - 2 Percentage wise Available Posts - 2

	100	ST	VJ	NT	NT	NT	SBC	OBC	Open	Total	
Details	SC	51	٨	B	C	D					
	1201	70/	3%	2.5%	3.5%	2%	2%	19%	48%	100%	
_	13%	7%	3%	2.570	0	0	0	0	1	2	
Required posts	1	0	0	0	0	0	0	0	0	0	
Working Posts	0	0	0	0	0	0	0	0	1	2	
Vacant posts	1	0	0	U	131 27	1969 19 19 2				p.f	

The institution has submitted information and related documents regarding the roster preparation process, and based on that, a simple service category-wise checklist has been conducted.

As per the government circular no. BCC-2016/Pr. No. 228A/16/16-B dated May 29, 2017, regarding filling reserved positions in the small category, the procedure for filling positions in the small category, as attached to the government circular dated 5/11/2009, has been amended. According to the current government circular dated May 29, 2017, First Scand after that schedule SC,ST, VJ (A), NT(B), NT(C), NT (D) SBC, OBC, serially one reserved post of reservation will be available.

Priority will be given to reserved category candidates and filled within a 52% limit. Furthermore, during subsequent recruitments, recruitment shall be subject to immediate government decisions, government circulars, decisions of the High Court, etc.

Government circular no. BCC-2016/Pr. No. 2280/16/16-B dated May 29, 2017, should be followed for further actions regarding schedule-B mentioned in the government circular.

If the certificate of eligibility for the Scheduled Caste category candidates in the reserved category is found to be invalid, the procedure to be followed for further action is stated in the government circular no. BCC-2012/Pr. No. 332/12/16 dated May 18, 2013, issued by the General Administration Department 16, and the Ministry of Mumbai. According to this, the appointing authority is bound to take appropriate action. The appointing authority will be responsible for all

these, government circular BCC-2012/serial number 332/12/16 dated 18th May 2013 of the General Administration Department 16 and the Ministry, Mumbai. According to this, it is binding on the appointing authority to take appropriate action. The appointing authority will be responsible for all aspects of the appointment process.

S/d

M.N. Nandanwar – Senior Asst

S/d

(S.S. Chinchwade) Sr. Clerk

S/d

(Sneha Kisave Devkate)
Assistant Commissioner (Backward Class Cell)
Divisional Commissioner Office
Pune Division Pune

Translated by

Mrs. Trupti Dabholkar

-Attested by-

Assistant professor, SNBP College, Yerwada Pune 41006

STAND PORTER OF THE PORTER OF

Roster	oster
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Name of the Society -

Subject/Designation / Cadre Name \_\_\_\_\_

School/ College name

University Affiliation Number: PU/PN/C/359/2009

Γ	Category No.		Marine of the	Actual caste and Category of the caste	recruitment year	Date of Appointment	
	1	2	3	4	11,7 pg . <b>3</b>		

# Cadre wise post summary dt. As on 31.3.2018

Designation: Assistant Professor,

Subject: BBA

Sanctioned Posts: 2

Type of Recruitment: Direct Service Entry

		1 J P 0 0.			4. 1.		ODG	CDC	Open	Total
<u> </u>	SC	ST	VJ	NT	NT	NT	OBC	SBC	Open	1000
Details	SC	51	A	В	C	$\mathbf{D}$		201	400/	100%
	13%	7%	3%	2.5%	3.5%	2%	19%	2%	48%	10070
Essential	13%	7.70	370		A property of the second	Ceth You	351 17 13			
reservation on			Marin Co.		Land.	A STATE OF THE		1		
sanctioned posts			0	0	0	0	0	0	1	2
Required posts	1	0	0	0	0	0	0	0	0	0
Working Posts	0	0	0	0	0	0	-0	-0	1	
Vacant posts	1-1-	0	0	0	U	U				

#### Certificate

### A certificate is given that

- 65. The work performed by the employees as mentioned in the above registers has been verified by me personally, and it is found to be correct.
- 66. The entries of the employees in the register of names have been taken according to seniority of service. After personally verifying them, and ensuring their correctness, I have signed for the truthfulness.
- 67. The orders/appointment/individual authorization letters of the employees listed in the register of names have been personally verified by me and found to be correct. The original copies of the current appointment orders/individual authorization letters have been kept in the office department. If any discrepancies are found, this office will be held responsible.

P. COPEMADA GO

- 68. The caste certificates and caste validity certificates of the employees listed in the register of names have been personally verified by me and found to be correct. The current caste certificates and caste validity certificates have been kept in the office department. If any discrepancies are found, this office will be held responsible.
- 69. We have provided all the information in this scrutiny with accuracy and truthfulness. If any incorrect or false information is found, this office will be held responsible.
- 70. Approval has been obtained from the competent authorities for all the posts in the current category.
- 71. After conducting the inspection of the class, if any irregularities are found, they will be disclosed and reported within the prescribed period. According to the government decision dated 05.09.2014, action will be taken accordingly.
- 72. Appointment letters of all employees, caste validity certificates, and other necessary information should be submitted to the respective office along with the acknowledgement of the office head/organization head as well as the appointment authority, and the list and roster will be scrutinized. The office head and appointment authority will be responsible for the accuracy and validity of the information provided. This matter is known, and assurance has been given that all the information provided is accurate.

S/d

Dated 31.03.2018

PRESIDENT

Subhadra Education Society
M. H.B. Yerwada Pune – 411006

Translated by

Mrs. Trupti Dabholkar

Assistant professor, SNBP College, Yerwada Pune 41006

Attested by

P. COLET

Roster (Register)

Total Sanctioned Posts -

Granted -

Non- Granted -

Group-

Type of Recruitment -

Date of Promotion	Date of Birth	Date of Retirement	Has caste validity been checked?	IIIIIIIII	Name of Committee issuing Caste Validity Certificate	Remark	
7	8	9	10	11	12 12 14 15 15 15 15 15 15 15 15 15 15 15 15 15	20 04	7

Cadre Wise Point Category Summary Dated: 31.3.2018

Designation: Assistant Professor, Subject: BBA Sanctioned Posts: 2

Type of Recruitment: Direct Service Entry

Sr. No.	Category name	Number of Posts used and number of working posts used (should be rounded up)	Total working Posts Employed
73	SC	to the position of and, and there is the term	
74	ST		
75	VJ A	1	and the second second
76	NT B	Water Control of the	
77	NT C	Y THE RESIDENCE	10 10 10 10 10
78	NT D	Proceedings of the second seco	
79	OBC		1 6 F
80	SBC		. The state of the
81	Open		
	Total		

Dated 31.03.2018

S/d
PRESIDENT
Subhadra Education Society
M. H.B. Yerwada Pune - 411006

Translated by

Mrs. Trupti Dabholkar

Assistant professor, SNBP College, Yerwada Pune 41006

Attested by



Roster

Post Name - Assistant Professor BBA
Recruitment Quantities - Direct Service 100%
of total sanctioned post Reservation of 2 post in
Direct service quota as follows Summary as on 31/5/2018.

Total Sanctioned Posts - 2 Percentage wise Available Posts - 2

								000		T . 1
Details	SC	ST	VJ	NT	NT	NT	SBC	OBC	Open	Total
Details			A	В	C	D				
	120/	7%	3%	2.5%	3.5%	2%	2%	19%	48%	100%
	13%	170	370	2.370	0.570	0	0	0	1	2
Required posts	1	0	0	0 \	0	0	0	0	0	0
Working Posts	10	0	0	0	0	0	0	U	1	2
WOLKING 1 0515	-	-	1	0	0	0	0	0	1	2
Vacant posts	1	0	0	0 32	0	0				

The institution has submitted information and related documents regarding the roster preparation process, and based on that, a simple service category-wise checklist has been conducted.

As per the government circular no. BCC-2016/Pr. No. 228A/16/16-B dated May 29, 2017, regarding filling reserved positions in the small category, the procedure for filling positions in the small category, as attached to the government circular dated 5/11/2009, has been amended. According to the current government circular dated May 29, 2017, First Scand after that schedule SC,ST, VJ (A), NT(B), NT(C), NT (D) SBC, OBC, serially one reserved post of reservation will be available.

Priority will be given to reserved category candidates and filled within a 52% limit. Furthermore, during subsequent recruitments, recruitment shall be subject to immediate government decisions, government circulars, decisions of the High Court, etc.

Government circular no. BCC-2016/Pr. No. 228A/16/16-B dated May 29, 2017, should be followed for further actions regarding schedule-B mentioned in the government circular.

If the certificate of eligibility for the Scheduled Caste category candidates in the reserved category is found to be invalid, the procedure to be followed for further action is stated in the government circular no. BCC-2012/Pr. No. 332/12/16 dated May 18, 2013, issued by the General Administration Department 16, and the Ministry of Mumbai. According to this, the appointing authority is bound to take appropriate action. The appointing authority will be responsible for all these. Government circular BCC-2012/serial number 332/12/16 dated 18th May 2013 of the

( which and )

General Administration Department 16 and the Ministry, Mumbai. According to this, it is binding on the appointing authority to take appropriate action. The appointing authority will be responsible for all aspects of the appointment process.

S/d

M.N. Nandanwar -Senior Asst

S/d

(S.S. Chinchwade) Sr. Clerk

S/d

(Sneha Kisave Devkate) Assistant Commissioner (Backward Class Cell) Divisional Commissioner Office Pune Division Pune

Translated by

Assistant professor, SNBP College, Yerwada Pune 41006

Attested by

Principal Maharashtra Housing Board Yerwada, Pune - 411 006

Sample 02

### Cadre wise post summary date. As on 31.8.2022

Designation: Princ	cipal,	San	Sanctioned Posts: 1			Type of Recruitment: Direct Service Entry						
Details	SC	ST	VJ A	NT B	NT C	NT D	OBC	SBC	Open	Total		
Essential reservation on sanctioned posts	13%	7%	3%	2.5%	3.5%	2%	19%	2%	48%	100%		
Required posts	_	_	-	-	-	-	-	-	-	1		
Working Posts	-		-	z <u>alije</u> ko		-	-	-	-	1		
Vacant posts	-		9	10- 10		-	_			1		

A certificate i	is give	n that
-----------------	---------	--------

A certificate is given that
<ol> <li>Upon scrutiny of the attendance register, it is observed that the employees working as per the above roster are present and accounted for at the respective workstations, and the remaining details are verified by themselves.</li> <li>After reviewing the attendance register, it is confirmed that the responsibilities assigned to the senior-most employees in the relevant departments have been duly performed, and upon</li> </ol>
senior-most employees in the relevant departments have been dury i
ensuring their correctness, I have personally signed for the same.  have
ensuring their correctness, I have personally signed to the attendance register have  3. The appointment orders of the employees listed in the attendance register have
3. The appointment orders of the employees listed in the attention been verified by the authorized power, and they are found to be correct. The current been verified by the authorized power, and they diligence in the main office. If any
been verified by the authorized power, and they are remain office. If any appointment orders have been preserved with due diligence in the main office. If any
discrepancies are found, this office will be held responsible.
discrepancies are found, this office will be lieut responsible.  4. After personally verifying the caste certificates of the employees listed in the it is confirmed that they are
correct. The current caste validity certificates have also been preserved
. c 1 this office will be held accountable.
discrepancies are found, this office will be note debutted.  5. The information provided in the attendance register verification is accurate. If any
to a mistakes are detected, the responsibility will lie with this officer.
inaccuracies of inistance are detected, the inaccuracies of inistance are detected, the initial and initial are detected, the initial are detected are detected, the initial are detected, the initial are detected are detected, the initial are detected, the initial are detected are detected.

6. All positions in the current roster have been app

7. Upon inspection of the classroom, if any irregularities are found, a disclosure form D will be issued within the stipulated period. If there is any delay, as per the rules of the respective office, action will be taken accordingly.

Principal

The appointment letters of all employees in the office, along with their validity certificates and other necessary information, have been verified for accuracy by the appointing authority. The attendance register and roster have been scrutinized and verified accordingly. I, as the head of the office, take full responsibility for ensuring the accuracy of the information provided regarding the current employees.

S/d

Hon. Chairman/Secretary [Signature/Seal]

Sr. No.	Category name	Number of Posts used and number of working posts used (should be rounded up)	More servants than rounded up	Total working Posts Employed
1	SC			
2	ST			
3	VJ A			
4	NT B			
5	NT C			
6	NT D			
7	OBC			
8	SBC			
9	EWS			
10	Open			
	Total			

-S/d-

Hon. Chairman/Secretary [Signature/Seal]

Translated by

Mrs. Trupti Dabholkar

Assistant professor, SNBP College, Yerwada Pune 41006

Attested by

P.COZZER YERWADA M.

## Roster (Register)

Total Sanctioned Posts -

Granted -

Group-

Type of Recruitment -

Non- Granted -

Date of Promotion	Date of Birth	Date of Retirement	Has caste validity been checked?	Check number and date if caste valid	Name of Committee issuing Caste Validity Certificate	Remark
7	8	9	10	11	12	13

#### Annexure No.

Post Name - Principal
Recruitment Quantities - Direct Service 100%

of total sanctioned post Reservation of 2 post in

Direct service quota as follows Summary as on 31/5/2018.

Total Sanctioned Posts - 2
Percentage wise Available Posts - 2

Details	SC	ST	VJ	NT	NT	NT	SBC	OBC	EWS	Open	Total
Beams			Α	В	C	D		-			1000/
Essential	13%	7%	3%	2.5%	3.5%	2%	2%	19%	10%	38%	100%
reservation on					III O		X X .				
sanctioned		-	n v 53 Y					7 1			
posts				-		-		_		1	1
Required posts		-	-	-		ļ <del>-</del>		1 10 0		0	0
<b>Working Posts</b>	_			-	<u> </u>	-		-		1	1
Vacant posts	-		-	-	· -			-			

Recruitment Year 4 (Date. 1/1/2022 to 31/12/2022)

Positions filled in the first, second, and third recruitment years and positions to be filled in the fourth recruitment	For appointment of EWS 10% of the total posts to be filled in.	Positions available for EWS in the third recruitment year:	After the process of appointment number of posts actually filled in for EWS category
year:	2	3	4
1	0+1	According to column 2 indicates	
0+0+0+1=1	0-1	the available positions as per the	,



	demand. In the third recruitment year, there are 3 vacancies for the EWS workforce. Out of these, 1 vacancy is for 2 year, and the remaining 2 vacancies are for the existing workforce of	
	year 3	

Positions available for EWS \_0 in the Fourth recruitment year:

Details	SC	ST	VJ	NT	NT	NT	SBC	OBC	EWS	Open	Total
	1		Α	В	C	D	1				
	13%	7%	3%	2.5%	3.5%	2%	2%	19%	10%	38%	100%
Total Required posts	-	-	-	-1	-/-	Typt.		, <del>-</del>	-	-	1

Date:

Head of the Institute/office.

Name, Designation and Signature

Appointing Authority
Name, Designation, and Signature

Translated by

Mrs. Trupti Dabholkar

Assistant professor, SNBP College, Yerwada Pune 41006

Attested by

